

Banner Keyboard Shortcuts (Mac)

Action	Banner 9
Help	CTRL + SHIFT + L
Menu	CTRL + M
Recently Opened Items	CTRL + Y
Search	CTRL + SHIFT + Y
Sign Out	CTRL + SHIFT + F
Cancel Action	ESC
Cancel Page, Close Current Page, or Cancel Search/Query	CTRL + Q
Choose/Submit	ENTER
Clear All in Section	SHIFT + Fn + F5
Clear One Record	SHIFT + Fn + F4
Clear Page/Start Over	Fn + F5
Copy	CTRL + C
Count Query Hits	SHIFT + Fn + F2
Cut	CTRL + X
Delete Record	SHIFT + Fn + F6
Duplicate Item	Fn + F3
Duplicate Selected Record	Fn + F4
Edit	CTRL + E
Execute Filter Query	Fn + F8
Exit	CTRL + Q
Expand/Collapse Drop-down Field	Fn + ALT + Right Arrow
Export	SHIFT + Fn + F1
First Record	CTRL + Fn + Left Arrow
Go	Fn + ALT + Down Arrow
Insert/Create Record	Fn + F6
Last Page	CTRL + Fn + Right Arrow
Lookup/List of Values	Fn + F9
More Information	CTRL + SHIFT + U
Next Field/Item	Tab
Next Page Down	Fn + Down Arrow
Next Record	Down Arrow
Next Section	Fn + ALT + Down Arrow
Page Tab 1, Page Tab 2 ...	CTRL + SHIFT + 1, CTRL + SHIFT + 2 ...
Paste	CTRL + V
Previous Field/Item	SHIFT + Tab
Previous Page Up	Fn + Up Arrow
Previous Record	Up Arrow
Previous Section	Fn + ALT + Up Arrow
Print	CTRL + P
Redo	CTRL + SHIFT + Z
Related Menu	Fn + ALT + SHIFT + R
Save	Fn + F10
Search/Open Filter Query	Fn + F7
Select on a Called Page	Fn + ALT + S
Start Over/Refresh/Rollback	Fn + F5
Toggle Multi/Single Records View	CTRL + G
Tools Menu	Fn + ALT + SHIFT + T
Undo	CTRL + Z
Zoom In	Command +
Zoom Out	Command -